

Agenda Item: 15-38 **Request to Approve Revisions to the Commission’s Internal Operating Procedures**

Explanation:

In addition to some formatting changes, the proposed substantive revisions to the Commission’s Internal Operating Procedures include the following edits:

- Revisions to Art. XI, Sections 1 and 2 clarify that the role of the hearing officer is to preside over public hearings and make a recommendation to the Commissions;
- Revisions to Art. XI, Sections 5, 6, and 7 clarify the procedures used in quasi-judicial matters;
- Revisions to Art. XI, Section 9 to shorten text and prevent the last lines from being orphaned on the last page of the document;
- Revisions to Article XII to reflect the current process used to hear requests for remissions.

Recommendation:

That the Commission move to approve the revised Internal Operating Procedures.